



CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY

CARTA BOARD MEETING

August 22, 2018

1:00 PM

Lonnie Hamilton III Public Service Building
4045 Bridgeview Drive, Room B-225
North Charleston, SC 29405

AGENDA

1. Call to Order
2. Consideration of Board Minutes – June 21, 2018 & July 11, 2018 Meetings
3. Financial Status Report – Robin Mitchum
4. Route Advisory Committee Recommendations – Sharon Hollis
5. Hospitality on Peninsula Service – Ron Mitchum
6. Shelter/Bench Installation Project – Status Report – Andrea Kozloski
7. Project Status Reports – Sharon Hollis
 - a. Regional Transit Framework Plan
 - b. Regional Park and Ride Study
 - c. Intermodal Center
 - d. Lowcountry Rapid Transit
 - e. Mount Pleasant Planning Project
8. Marketing/Outreach Report - Daniel Brock
9. Executive Director's Report
10. Other Business, If Any
11. Public Comments, If Any
12. Board Comments, If Any
13. Adjournment

Please note that the next regularly scheduled meeting of the CARTA Board will be September 19, 2018 in Room B-225 of the Lonnie Hamilton III Public Service Building, 4045 Bridgeview Drive, North Charleston, SC 29405. Notice, including agenda documentation, will be sent to Board Members in advance of the meeting, as well as posted on www.ridecarta.com. The CARTA Board Meetings are broadcast live on Charleston County's Ustream Channel at <https://www.charlestoncounty.org/departments/county-council/cctv.php>.

CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
June 21, 2018

The Charleston Area Regional Transportation Authority (CARTA) Board of Directors met on Thursday, June 21, 2018, at the CARTA Leeds Avenue Facility located at 3664 Leeds Avenue in North Charleston, South Carolina.

MEMBERSHIP: Ed Astle; Mary Beth Berry; Bob Brimmer; Dwayne Green; Alfred Harrison; Virginia Jamison; James Lewis; Minnie Newman; Pat O'Neil; Jim Owens; Vic Rawl; Dickie Schweers; Michael Seekings; Elliott Summey; Keith Summey; John Tecklenburg; Jimmy Ward; Craig Weaver

MEMBERSHIP PRESENT: Ed Astle; Bob Brimmer; Dwayne Green; Jim Owens; Vic Rawl; Michael Seekings; Jimmy Ward

PROXIES: Jerry Lahm for Elliott Summey; Stephanie Tillerson for Craig Weaver; Lynn Christian for Alfred Harrison; Warwick Jones for Dickie Schweers; Rodney Williams for James Lewis; Robbie Somerville for John Tecklenburg

STAFF PRESENT: Ron Mitchum; Andrea Kozloski; Robin Mitchum; Katie Paschall; Sharon Hollis; Michelle Emerson; Kim Coleman; Victoria Wornam (intern)

OTHERS PRESENT: Helen Hiser (MGC); David Bonner (Transdev); Alicia Wigfall (Transdev); Megan Madden (Transdev); Jason Woznac (Transdev); Kristen Carter (Transdev); Gloria Fulton (Transdev); Daniel Brock (Rawle-Murdy Associates) Jordan Fishman (Rawle-Murdy Associates, intern); Jim Frierson (SCDOT); Charles Drayton (City of North Charleston); Mason Leath (City of Charleston Council, intern); William Hamilton (public); Julia Hamilton (public); Larry Carter Center (public)

1. Call to Order

Chairman Seekings called the CARTA Board of Directors Meeting to order at 1:05 p.m. followed by a moment of silence.

2. Consideration of Board Minutes: March 21, 2018 and May 16, 2018 Meetings

Mr. Rawl made a motion to approve the March 21, 2018 and the May 16, 2018 Meeting Minutes as presented. Mr. Owens seconded the motion. The motion was unanimously approved.

3. Financial Overview/Status Report – Ron Mitchum

Ron Mitchum, Executive Director, presented the Current Cost of Operations and the Charleston County Sales Tax Revenue Projections. Mr. Mitchum noted that current cost with Transdev for Operations is \$57.45 per hour. With total annual hours of approximately 200,000, the cost equates to \$12.6 million per year. The hourly rate includes the maintenance of the fleet (it does not include fuel, insurance or major repairs). The hours of service are spread out over 4 commuter routes, 10 fixed routes, 12 neighborhood shuttles as well as the mandatory paratransit service. On July 1st, the contract rate will increase to \$59.19 per hour; therefore, the total cost for 22,000 hours will increase to \$13.0 million per year. Mr. Mitchum presented details on the First and Second ½ Cent Sales Tax Referendums. Spreadsheets detailing how the revenue has been distributed to CARTA to date were provided to the Board for their review. Mr. Mitchum then turned the update over to Robin Mitchum, Deputy Director of Finance and Administration. Ms. Mitchum presented the financial status report for the period ending May 31, 2018. She noted that the agency ended the month with an excess of revenue of \$2,406,915.

- The budget to actual revenues for the month was mostly on target with projections:
 - The actual federal revenue includes operating and capital for the year-to-date.
 - The State Mass Transit Funds are being used as a match for urban funds and bus facility funds.

- Insurance proceeds are a result of accidents.
- Sales of Assets include the sale of four support vehicles and three cutaways.
- The budget to actual expenditures for the month was mostly on target with projections with the exception of the following items:
 - Marketing includes costs associated with promoting the transit system.
 - Automotive costs include both parking expenses and mileage reimbursements to employees.
 - Accounting (Auditing) cost is a portion of the fee for the annual audit.
 - Dues include the annual membership fee to the Charleston Metro Chamber of Commerce.
 - Office Equipment Rental includes the quarterly postage meter rental fee and the cost of the portable toilet rental for the HOP lot.
 - Rent includes the Rivers Avenue Park-N-Ride lot, Ashley Phosphate Park-N-Ride lot, Leeds Avenue lot lease from SCE&G, SC Works Trident lease space and document storage.
 - Professional Services include legal fees, payroll processing system fees and the cost of the security guard for the HOP lot.
 - Contract Services (IGA & Management) is the extensive services provided to CARTA.
 - Vehicle Maintenance is the cost to maintain the fleet.
 - Operating Fees & Licenses include credit card transaction fees, DMV fees, storm water fees and solid waste fees.
 - Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund. The amount reflected is the bulk once a year renewal invoice. We will receive premium adjustments throughout the year as we add and remove assets, but this amount reflects the bulk of the expenditure for the year.
 - Security cameras include the purchase of additional cameras at the Super Stop, Leeds Avenue and additional security cameras for rolling stock.
 - Depreciation includes the quarterly fiscal year 2018 depreciation expense. The budget amount will be adjusted with the next budget revision.

Ms. Mitchum also reviewed the HOP expenditures. As of May 31, 2018, total expenditures for the HOP program are \$233,538. The Board received the Financial Overview/Status Report as information.

4. Financial Audit Services – RFP – Request for Approval – Robin Mitchum

Ms. Mitchum presented the Financial Audit Services RFP noting that the Financial Audit Services selection committee met on May 31, 2018, and reviewed six proposals for the CARTA Financial Audit Services project. Proposals were received from the following firms: Clark Eustace Wagner, PA; Harper, Poston & Moore, PA; Love Bailey and Associates, LLC; Mauldin & Jenkins, LLC; Robert E. Milhous, CPA, PA & Associates; and RSM US, LLP. The selection committee recommends that CARTA award a contract to Robert E. Milhous, CPA, PA & Associates for Financial Audit Services. The terms of the contract will be one year for four consecutive year one-year periods. Mr. Jones made an inquiry regarding the criteria on which the selection committee made its decision. Ms. Mitchum explained that, overall, the firms are well qualified to perform governmental audits. However, the Milhous firm was priced at a lower cost.

Mr. Rawl made a motion to approve the Financial Audit Services RFP as presented and Mr. Astle seconded the motion. The motion was unanimously approved.

5. FY19 Budget – Request for Approval – Robin Mitchum

Ms. Mitchum presented the FY19 Proposed Budget. She explained, in detail, the following line item changes in Revenues:

- Farebox and Passes Revenue include projections based on current year activity.
- HOP Lot Parking Fees are the parking fees received at the HOP lot.

- Federal – Includes estimated 5307 Urban funds, the drawdown and utilization of the Intermodal Center funds, and discretionary funds to purchase new commuter buses.
- State Mass Transit Funds – Increase reflects additional funds for vehicle replacements.
- Sales Tax-Charleston County – Increase reflects the actual County contribution from the 1st and 2nd ½ cents sales tax.
- Charleston County – Intermodal revenue is the cash on hand. It is projected to expend these funds in FY18.
- Capital Revenue – Cash on hand restricted for bench construction.

Ms. Mitchum then explained that the majority of the changes in expenditures are reflected in the capital expenses related to the intermodal facility construction, rolling stock and other capital items. She explained, in detail, the following changes:

- Staff Salaries and Benefits – Increase reflects the increase in employer contributions for retirement, FICA and insurance benefits.
- Marketing – Decrease is due to Community Pride funds received and projected to be expended in FY18.
- Accounting (Auditing) – Decrease is the change in audit service providers.
- Office Equipment Rental – Increase is mostly due to the HOP lot expenditures for a portable toilet rental.
- Office Equipment Maintenance – Increase includes software maintenance (additional software to manage route run times).
- Rent – Decrease is from the termination of the Park-N-Ride lot on Rivers Avenue.
- Professional Services – Increased for projections to include HOP lot security guard.
- Contract Services – Decreased due to the completion of the Melnick property engineering.
- Insurance – The Insurance Reserve Fund has projected increases from 10% - 15% across provided services.
- Fixed Route – Increased by 3% based with the renewal of the Transdev contract for an additional year.
- Paratransit – Increased by 3% based with the renewal of the Transdev contract for an additional year.
- Intermodal Infrastructure Construction – Increase reflects the completion of the Intermodal Center.
- Rolling Stock – Reflects the amount of funds available for the acquisition of commuter buses and vehicle replacement funds through SCDOT.
- Bus Shelter Construction/Bench Installation – Includes estimated 5307 funds for Safety and Security in addition to previously awarded 5307 funds.
- Capital – Includes funds for Facility Maintenance, signage and other capital assets related to the operation of the transit system.

Ms. Mitchum noted that the budget will continue to be monitored to insure revenues and expenditures remain aligned; therefore, the budget is subject to revisions as necessary.

Mr. Green made a motion to approve the FY19 Budget as presented and Ms. Tillerson seconded the motion. The motion was unanimously approved.

6. Low Floor Bus Procurement – Request for Approval – Robin Mitchum

Ms. Mitchum presented Low Floor Bus Procurement noting that the Low Floor Cutaway selection committee met on June 19, 2018, and reviewed two proposals for the Low Floor Cutaway RFP. Proposals were received from Alliance Bus Group, Inc. and Creative Bus Sales. Based on the overall score sheet rankings, the selection committee recommends that CARTA award a contract to Alliance Bus Group, Inc.

The cost per vehicle is \$107,409.00 for the 27' Champion LF Transport. The existing neighborhood cutaways will be transferred to Tel-A-Ride vehicles.

Mr. Astle made a motion to approve the Low Floor Bus Procurement as presented and Mr. Lahm seconded the motion. The motion was unanimously approved.

7. Route Advisory Report – Sharon Hollis

Sharon Hollis, Principal Planner, presented the Route Advisory Report. Ms. Hollis reviewed the ridership system-wide. She also delivered an update on the HOP – Route 7 noting the following preliminary findings:

- Hospitality workers are the primary users.
- Peak Times are difficult to stay on schedule.
- A new stop will be added at the SC Aquarium.
- Service Levels on Sundays and late nights could be reduced.
- Marketing and Outreach will continue.
- A service adjustment of the following could result in an annual savings of \$150,000:
 - Monday-Thursday: Reduce service to one vehicle at midnight; service every 20 minutes; end service at 2:00 a.m.
 - Friday & Saturday: Reduce service to one vehicle at 1:00 a.m.; every 20 minutes.
 - Sunday: Reduce service to one vehicle all day; travel time 20-30 minutes, depending on traffic; end service at 2:00 a.m.

Ms. Hollis also gave an update on the MUSC/Calhoun – Route 204 noting that during a 4-month time-frame (January-April 2018), there were a total of 786 riders at one rider per hour. Revenue from fares totaled \$450.66; however, operating costs totaled \$39,199.12. An annual savings would total \$115,000. The Board received the Route Advisory Report as information.

8. Project Status Reports – Sharon Hollis

- A. Regional Transit Framework Plan:** Ms. Hollis delivered a Regional Transit Framework Plan update. She noted that the online meeting is available through July 6, 2018. She asked the Board and meeting attendees to share the links for the online meetings. The final plan date is projected for August 2018.
- B. Regional Park-N-Ride Study:** Ms. Hollis delivered an update on the Regional Park-N-Ride Study. She noted that a short list of sites are moving forward for concept design and cost estimates. The final plan date is projected for August 2018.
- C. Intermodal Center:** Ms. Hollis projected slides depicting the construction progress on the Intermodal Center noting that the building completion date is October 2018 and the project completion date is February 2019.
- D. Lowcountry Rapid Transit:** Ms. Hollis updated the Board on the status of the Lowcountry Rapid Transit project and reviewed the timeline. She noted that negotiations with HDR Engineering are underway and a kick-off is anticipated for early Fall.

The Board received the Project Status Reports as information.

9. Marketing/Outreach Report – Daniel Brock

Daniel Brock, with Rawle-Murdy Associates, presented the Marketing/Outreach Report. He updated the Board on the “Dump the Pump” Day as well as Social Media engagements and link clicks. Mr. Brock also

highlighted various media and outreach events. Mr. Brock encouraged Board members to ride in order to gain feedback from riders. The Board received the Marketing/Outreach Report as information.

10. Executive Director's Report

Mr. Mitchum highlighted the following matters:

- Low-No emissions grant application has been submitted.
- The agency will pursue the VW grant.
- The \$3.8 million discretionary grant should be accessible by October; it will be used to acquire 8 buses.
- The Regional Transit Framework Plan will be presented at the next meeting.
- Discussions continue regarding service for hospitality workers on the Isle of Palms and Folly Beach.
- A study is taking place regarding ferry service.
- Discussions are taking place regarding the new West Ashley Senior Center bus stop.
- Will meet with College of Charleston regarding the DASH service.
- Reports were distributed prior to the start of the meeting which included ridership summary statistics, the monthly performance snapshot, upcoming events and activities.

The Board received the Executive Director's report as information.

11. Other Business, If Any

There was no other business discussed.

12. Public Comments, If Any

There was one public comment:

- Mr. Hamilton, of Best Friends of Lowcountry Transit, acknowledged members of his team regarding their outreach efforts. He distributed materials and spoke about voting in the Republican primary for better transit, Folly Bus to Freedom campaign and Sol Legare and Mosquito Beach heritage.

13. Board Comments, If Any

- Chairman Seekings announced that Mr. Mitchum was recently recognized at the Charleston Visitors Bureau Annual Luncheon and received the Lawrimore Craven award which is awarded to governmental individuals who has advanced the tourism industry.
- Summer interns were introduced: Mason Leath, City of Charleston; Jordan Fishman with Rawle-Murdy Associates; and Victoria Wornam with the BCDCOG.
- Mr. Owens thanked Chairman Seekings and Mr. Mitchum for being proactive in planning during the bridge matter.
- Mr. Brimmer recommended that CARTA quickly contact the Town of Mt. Pleasant to get on the Finance Committee's and Council's agendas to present the Proposed Budget. He also requested that staff create a different type of graph depicting actual capacity regarding the HOP Average Daily Ridership.

14. Adjourn

There being no further business before the Board, Chairman Seekings adjourned the meeting at 2:25 p.m.

Respectfully submitted,
Kim Coleman

CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY
TELEPHONIC BOARD OF DIRECTORS MEETING
July 11, 2018

The Charleston Area Regional Transportation Authority (CARTA) Board of Directors held a Telephonic Board Meeting on Wednesday, July 11, 2018 at 10:00 a.m. Conference Call Dial-In information was provided to Board Members and Interested Parties.

MEMBERSHIP: Ed Astle; Mary Beth Berry; Bob Brimmer; Dwayne Green; Alfred Harrison; Virginia Jamison; James Lewis; Minnie Newman; Pat O'Neil; Jim Owens; Vic Rawl; Dickie Schweers; Michael Seekings; Elliott Summey; Keith Summey; John Tecklenburg; Jimmy Ward; Craig Weaver

BOARD MEMBER PARTICIPANTS: Ed Astle; Mary Beth Berry; Bob Brimmer; Dwayne Green; Virginia Jamison; James Lewis; Pat O'Neil; Vic Rawl; Michael Seekings; John Tecklenburg

PROXIES: Stephanie Tillerson for Mayor Weaver; Lynn Christian for Alfred Harrison; Jerry Lahm for Elliott Summey; Ray Anderson for Mayor Summey; Warwick Jones for Dickie Schweers

OTHER PARTICIPANTS: Helen Hiser with MGC; Keith Benjamin with the City of Charleston

STAFF PARTICIPANTS: Ron Mitchum; Andrea Kozloski; Kim Coleman

1. Call to Order

Chairman Seekings called the CARTA Telephonic Board of Directors Meeting to order at 10:00 a.m. followed by a Moment of Silence, Roll Call and Quorum Determination.

2. Mt. Pleasant Street Property Acquisition – Request for Approval – Ron Mitchum

Chairman Seekings thanked the participants for calling in for the special meeting. He explained that the agenda packet includes an aerial photograph of the property to be discussed. Chairman Seekings stated that he will turn the meeting over to Ron Mitchum, Executive Director, then over to Charleston County Chairman Rawl. Once Chairman Rawl includes additional information, the matter will then be discussed by the Board. Mr. Mitchum thanked the Board for participating in the special telephonic Board Meeting and apologized for the short notice. Mr. Mitchum explained that a series of recently transpired events created the need for Board action regarding the acquisition of a parcel of property located within the City of Charleston and associated with the Low Line property. He described the property location, the size and the appraisal information. The 1.5 acre property was appraised at \$1.6 million. Mr. Mitchum commented that if, for any reason, the agency does not utilize the property, there should not be any issues with re-selling it and proceeds would then be reinvested into the system. Chairman Seekings then turned comments over to Charleston County Chairman Rawl. Chairman Rawl remarked that Charleston County has been heavily involved in discussions with the BCDCOG and the City of Charleston regarding the property. Chairman Rawl explained that the City of Charleston will purchase the property, then Charleston County, with its second ½ cents sales tax referendum dedicated to CARTA/BRT, will reimburse the City of Charleston. The deed will then most likely shift from the City of Charleston to the BCDCOG. There will be "no strings attached" with the City of Charleston. Chairman Seekings thanked Mr. Mitchum and Charleston County Chairman Rawl for their remarks and noted that a City of Charleston Council meeting will be held tomorrow and the property will be discussed at that meeting. The main purpose of today's Telephonic Board Meeting is for informational purposes and to request Board approval for the agency to move forward with the process. Chairman Seekings then polled Board members for any questions regarding the property. The property location was further described by Charleston County Chairman Rawl, Chairman Seekings and Mayor Tecklenburg.

Mr. Jones made a motion to approve the purchase and transfer of the Mt. Pleasant Street Property as described by Chairman Rawl with further discussion by the CARTA Board of Directors as to the utility of this property and the manner in which it will be deeded to follow. Ms. Tillerson seconded the motion. The motion was unanimously approved.

3. Other Business, If Any

There was no other business discussed.

4. Public Comments, If Any

There were no public comments.

5. Board Comments, If Any

Chairman Seekings thanked Mr. Mitchum, Chairman Rawl and Mayor Tecklenburg for their work on this tremendous opportunity for the BCDCOG, the City of Charleston and CARTA to make a real investment in the future of transit and transit related developments. He then thanked the Board for their participation in today's call and their support of this process. The outcome will be discussed at the next CARTA Board Meeting to be held in August.

6. Adjourn

There being no further business before the Board, Chairman Seekings adjourned the meeting at 10:25 a.m.

Respectfully submitted,
Kim Coleman



CHARLESTON AREA REGIONAL TRANSPORTATION AUTHORITY

MEMORANDUM

TO: Board of Directors

FROM: Robin W. Mitchum, Deputy Director of Finance & Administration

SUBJECT: July 31, 2018 Financial Report Overview

DATE: August 15, 2018

Please find attached the July 31, 2018 Financial Report. Below is a brief overview of the activities for FY18.

Revenues

The budget to actual revenues for the month was mostly on target with our projections.

- The actual federal revenue includes operating and capital for the year to date.
- The State Mass Transit Funds are being used as match for urban funds and bus facility funds.
- Insurance proceeds are a result of accidents.
- Sales of Assets include the sale of four (4) support vehicles and three (3) cutaways.
- Miscellaneous Revenue includes funds received from SCDOT for services rendered during the Wando Bridge Closing.

Expenditures

The budget to actual expenditures for the month was mostly on target with our projections with the exception of a few items.

- Printing includes costs of printing route maps, brochures, and passes.
- Marketing includes costs associated with promoting the transit system.
- Automotive costs include both parking expenses and mileage reimbursements to employees.
- Accounting (Auditing) cost is the fees for the annual audit.
- Dues include our annual membership fee to the Charleston Metro Chamber.
- Office Equipment Rental includes the quarterly postage meter rental fee and the cost of the portable toilet rental for the HOP Lot.
- Rent includes the Rivers Avenue Park & Ride lot, Ashley Phosphate Park & Ride Lot, Leeds Avenue lot lease from SCE&G, SC Works Trident lease space, and document storage.

- Professional Services include legal fees, payroll processing system fees, and the cost of the security guard for the HOP Lot.
- Contract Services (IGA & Management) is the extensive services provided to CARTA.
- Vehicle Maintenance is the cost to maintain the fleet.
- Operating Fees & Licenses include credit card transaction fees, DMV fees, storm water fees, and solid waste fees.
- Insurance includes the cost of liability insurance provided by the Insurance Reserve Fund. The amount reflected is the bulk once a year renewal invoice. We will receive premium adjustments throughout the year as we add and remove assets, but this amount reflects the bulk of the expenditure for the year.
- Security cameras include the purchase of additional cameras at the Super Stop, Leeds Avenue, and additional security cameras for rolling stock.
- Depreciation includes the quarterly fiscal year 2018 depreciation expense.

Overall, the agency ended the month with an excess of revenue of \$1,591,879.

If you have any questions, please contact me at 843-529-0400 ext. 213 or robinm@bcdcog.com.

Amount owed to Transdev as of 07/31/18 is \$1,292,101.14.

Amount expended on the HOP as of 7/31/18 is \$425,903.

HOP Expenditures		
Expenditures	Description	Total
Supplies	Signage - Parking Lot & Buses	4,514
Printing	HOP Route	1,538
Equipment Rental	Portable Toilet	200
Communications	Internet	608
Utilities	Electric	211
Professional Services	Security Guard	31,215
Miscellaneous	Ribbon Cutting / Towing / Misc	804
Fuel	Diesel Fuel	18,623
Fixed Route	Transdev Service	268,003
Bus Shelter Construction/Bench Install	Relocation of 2 Shelters & Benches	28,029
Capital (IT, Facility Repairs/Maint)	Radios - Attendant	1,010
Capital (IT, Facility Repairs/Maint)	Radios - MIDIS	11,600
Capital (IT, Facility Repairs/Maint)	APCs - MIDIS	10,499
Capital (IT, Facility Repairs/Maint)	Parking Meter Kiosks	16,378
Capital (IT, Facility Repairs/Maint)	Concrete Bases for Kiosks	1,100
Capital (IT, Facility Repairs/Maint)	Attendant Building	28,071
Capital (IT, Facility Repairs/Maint)	Concrete Base for Attendant Building	3,500
TOTAL EXPENDITURES		425,903

CARTA
Statement of Revenues & Expenditures
For the Month Ending July 31, 2018

Time elapsed:
83%

	<u>FY18 Budget</u>	<u>1st Revision FY18 Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<u>Revenues</u>				
Farebox	2,370,254	2,358,403	1,843,762	78%
Passes	585,388	581,633	457,623	79%
HOP Lot Parking Fees	-	97,538	30,455	31%
COC Shuttle	452,580	452,580	373,244	82%
MUSC	807,000	807,000	673,770	83%
City of Charleston - DASH	516,600	516,600	439,110	85%
City of North Charleston	551,623	551,623	-	0%
Community Pride	-	8,374	355	4%
Federal	22,657,159	16,182,228	11,514,975	71%
State Mass Transit Funds	963,467	1,019,347	705,880	69%
Sales Tax - Charleston County	10,606,750	11,606,750	9,621,917	83%
Charleston County Intermodal	1,200,000	1,242,035	616,105	50%
HOP Lot	-	530,418	-	0%
Capital Revenue (on hand)	600,000	1,163,377	418,306	36%
Advertising	900,000	800,000	543,574	68%
Interest	-	70	82	117%
Insurance Proceeds	-	40,389	59,416	147%
Sale of Assets	50,000	50,000	14,602	29%
Miscellaneous	-	771	96,368	12499%
TOTAL REVENUES	42,260,821	38,009,136	27,409,544	72%

<u>Expenditures</u>				
Staff Salaries	150,718	152,012	123,839	81%
Supplies	15,000	22,038	11,998	54%
Printing	60,000	46,175	51,761	112%
Marketing	10,000	18,374	7,752	42%
Automotive	1,945	2,676	1,978	74%
Accounting (Auditing)	21,250	22,750	22,750	100%
Postage	2,500	2,000	1,364	68%
Dues/Publications	750	750	500	67%
Office Equipment Rental	601	860	981	114%
Office Equipment Maintenance	124,174	123,400	122,506	99%
Rent	21,710	42,513	35,375	83%
Communications	112,810	172,965	88,464	51%
Utilities	10,500	13,275	8,854	67%
Advertising	20,000	15,000	710	5%
Money Counting	6,000	6,715	5,759	86%
Professional Services	11,000	77,419	48,956	63%
Contract Services	1,434,511	1,610,742	1,335,600	83%
Melnick Property Contract Services	-	214,220	203,529	95%
Vehicle Maintenance	200,000	252,793	203,763	81%
Operating Fees & Licenses	28,706	28,706	23,641	82%
Insurance	561,000	561,000	531,169	95%

CARTA
Statement of Revenues & Expenditures
For the Month Ending July 31, 2018

Time elapsed:
83%

	<u>FY18 Budget</u>	<u>1st Revision FY18 Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Fuel	1,105,340	1,324,166	1,176,734	89%
Fixed Route	12,084,000	11,923,490	10,042,895	84%
Paratransit	2,352,486	2,357,497	2,014,123	85%
Miscellaneous	12,000	7,741	1,635	21%
Intermodal Infrastructure - Construction	13,500,000	10,800,000	6,225,794	58%
Rolling Stock	7,902,000	1,890,000	1,679,440	89%
Support Vehicles	-	30,314	30,314	100%
Bus Shelter Construction/Bench Install	605,560	833,732	82,866	10%
Security/Cameras	120,682	359,395	68,638	19%
Fareboxes	1,035,027	125,000	114,700	92%
Land - Melnick	-	35,000	35,000	100%
Capital (IT, Facility Repairs/Maint)	700,551	613,916	382,024	62%
Engineering	50,000	50,000	-	0%
Melnick PNR	-	2,363,342	9,130	0%
Depreciation	-	1,909,160	1,123,123	59%
TOTAL EXPENDITURES	<u>42,260,821</u>	<u>38,009,136</u>	<u>25,817,665</u>	68%
 Excess (Deficit) of Revenues Over (Under) Expenditures	 <u>-</u>	 <u>-</u>	 <u>1,591,879</u>	

CARTA
Statement of Revenues & Expenditures
For the Month Ending July 31, 2018

	Administration	Operating	Capital	TOTAL
EXPENDITURES:				
Salaries & Benefits	57,264	66,575	-	123,839
Total Direct Personnel	57,264	66,575	-	123,839
Supplies	6,279	5,719	-	11,998
Printing	645	51,116	-	51,761
Marketing	7,370	382	-	7,752
Automotive	1,675	303	-	1,978
Accounting (Outside Services & Auditing)	22,750	-	-	22,750
Postage	1,294	70	-	1,364
Dues/Publications	500	-	-	500
Office Equipment Rental	781	200	-	981
Office Equipment Maintenance	21,464	101,042	-	122,506
Rent	5,475	29,900	-	35,375
Telephone/Communications	3,135	85,329	-	88,464
Utilities	-	8,854	-	8,854
Advertising	-	710	-	710
Money Counting	-	5,759	-	5,759
Other Professional Services	14,841	34,115	-	48,956
Contract Services	-	1,335,600	-	1,335,600
Contract Services Melnick	-	203,529	-	203,529
Vehicle Maintenance	-	203,763	-	203,763
Operating Fees & Licenses	4,551	19,090	-	23,641
Insurance	7,004	524,165	-	531,169
Fuel	-	1,176,734	-	1,176,734
Fixed Route	-	10,042,895	-	10,042,895
Paratransit	-	2,014,123	-	2,014,123
Miscellaneous	1,085	550	-	1,635
Intermodal Infrastructure - Construction	-	-	6,225,794	6,225,794
Rolling Stock	-	-	1,679,440	1,679,440
Support Vehicles	-	-	30,314	30,314
Bus Shelter Construction/Bench Install	-	-	82,866	82,866
Security Cameras	-	7,360	61,278	68,638
Fareboxes	-	-	114,700	114,700
Land - Melnick	-	-	35,000	35,000
Capital (IT, Facility Repairs/Maint)	4,036	3,473	374,515	382,024
Engineering	-	-	-	-
Melnick PNR	-	-	9,130	9,130
Depreciation	-	-	1,123,123	1,123,123
TOTAL EXPENDITURES	160,149	15,921,356	9,736,160	25,817,665

CARTA
Statement of Revenues & Expenditures
For the Month Ending July 31, 2018

	Administration	Operating	Capital	TOTAL
<u>REVENUE</u>				
Farebox	-	1,843,762	-	1,843,762
Passes	-	457,623	-	457,623
Parking - HOP Lot	-	30,455	-	30,455
COC Shuttle	-	373,244	-	373,244
MUSC	-	673,770	-	673,770
City of Charleston - DASH	-	439,110	-	439,110
City of North Charleston	-	-	-	-
Community Pride	355	-	-	355
Federal SC-2017-012-00	-	-	9,094	9,094
Federal 2018	-	5,591,184	-	5,591,184
Federal SC-04-0010	-	-	4,980,635	4,980,635
Federal SC-90-X259	-	-	12,976	12,976
Federal SC-90-X287	-	-	7,094	7,094
Federal SC-90-X264	-	-	55,265	55,265
Federal SC-90-X279	-	-	12,865	12,865
Federal SC-2017-005-00	-	-	586,694	586,694
Federal SC-2018-001-00	-	-	159,662	159,662
Federal PT-81299-64	-	-	-	-
Federal PT-81239-25	-	-	99,506	99,506
Federal PL Guideshare	-	-	-	-
State Mass Transit Funds	-	705,880	-	705,880
Sales Tax - Charleston County	1,751,591	5,106,970	2,763,356	9,621,917
Charleston County Intermodal	-	-	616,105	616,105
Capital Revenue (on hand)	-	-	418,306	418,306
Advertising	-	543,574	-	543,574
Interest	82	-	-	82
Insurance Proceeds	-	59,416	-	59,416
Sale of Assets	-	-	14,602	14,602
Miscellaneous	-	96,368	-	96,368
TOTAL REVENUES	1,752,028	15,921,356	9,736,160	27,409,544
EXCESS OF REVENUES OVER EXPENDITURES	1,591,879	-	-	1,591,879

**CARTA
BALANCE SHEET
7/31/2018**

ASSETS

ASSETS	
GENERAL OPERATING (BB&T)	1,275,096.92
SAVINGS (BB&T)	5.15
INTERMODAL (BB&T)	4,700,000.50
CAPITAL (BB&T)	651,000.00
PETTY CASH	220.00
ACCOUNTS RECEIVABLE	7,742,327.48
HEALTH INS ADVANCE DEPOSIT	984.48
INVENTORY - FUEL	43,942.14
ENCUMBRANCES	133,230.25
DEFERRED OUTFLOWS: ER CONTR	27,390.00
LAND	2,021,131.83
CIP	2,540,603.90
VEHICLES	21,485,624.14
EQUIPMENT	1,497,097.00
FAREBOXES	1,912,912.84
SHELTERS	2,264,283.40
BUS SIGNAGE	62,555.32
FACILITIES	8,920,259.28
INTANGIBLE ASSETS	68,000.00
ACCUMULATED DEPRECIATION	(24,182,329.52)
PREPAID EXPENSES	210,751.91
LOAN PROCEEDS	543,377.17
UNRESTRICTED NET POSITION	3,885,999.00
RESTRICTED NET POSITION	(5,325,577.00)
TOTAL ASSETS	<u><u>30,478,886.19</u></u>

LIABILITIES & EQUITY

LIABILITIES	
PAYROLL	5,188.00
ACCOUNTS PAYABLE	1,474,815.70
RESERVE FOR ENCUMBRANCES	133,230.25
NOTE PAYABLE - BB&T	2,000,000.00
COMPENSATED ABSENCES	12,936.02
UNEARNED REVENUE	784,090.17
DUE TO FEDERAL GOVERNMENT	823,608.00
OPEB LIABILITY	20,542.00
DEFERRED INFLOWS: PENSION INVEST	763,489.00
PENSION PLAN	260,684.00
TOTAL LIABILITIES	<u><u>6,278,583.14</u></u>

EQUITY	
CURRENT YEAR FUND BALANCE	1,591,879.02
INVEST IN CAPITAL ASSETS	14,052,182.53
FUND BALANCE	8,556,241.50
TOTAL EQUITY	<u><u>24,200,303.05</u></u>

TOTAL LIABILITIES & FUND EQUITY	<u><u>30,478,886.19</u></u>
---------------------------------	-----------------------------